

COUNCIL MINUTES
TIGARD CITY COUNCIL MEETING
December 10, 2002

Mayor Griffith called the meeting to order at 6:32 p.m.

Council Present: Mayor Griffith, Councilors Dirksen, Moore, and Scheckla

- EXECUTIVE SESSION: The Tigard City Council went into Executive Session at 6:32 p.m. to discuss labor negotiations under ORS 192.660(1d).

Executive Session concluded at 7 p.m. ; Council convened into the Study Session.

- STUDY SESSION

- REVIEW OF THE METROPOLITAN AREA COMMUNICATIONS COMMISSION INTERGOVERNMENTAL AGREEMENT (See item 4.3 on the consent agenda)

Assistant to the City Manager Newton reviewed the proposed changes to the Intergovernmental Agreement. The proposed changes are summarized in the Council Agenda Item Summary, which is on file in the City Recorder's office.

- ADMINISTRATIVE ITEMS

- The Council goal-setting meeting is scheduled for January 6, 2002. It will begin at noon and be held in the Red Rock Creek Conference Room.
- The December 17, 2002, Council meeting will be a workshop and a business meeting. (Note: No meeting will be held on December 24, 2002)
- Council and staff liaison matrix was distributed to the City Council.
- The street maintenance fee discussion on public process results is scheduled for the December 17, 2002, City Council meeting. Letters received since the compilation of the Council packet materials will be forwarded to the Council in its December 13 Council newsletter.
- Council decided it would consider the request from the League of Oregon Cities for a voluntary contribution toward PERS-related projects during the non-agenda portion of tonight's business agenda.
- Council members will advise the Mayor if they are interested in serving on the Public Safety Coordinating Council.

- Mayor Griffith gave a brief report on his attendance at the National League of Cities. He asked those who attended to send materials to staff that they collected at the conference that would be of benefit to the City.
- Councilor Scheckla reported to the City Manager that a number of street lights were not working along Pacific Highway.
- The new Haggens grocery store is scheduled to open in February.

Council meeting recessed at 7:21 p.m.

1. BUSINESS MEETING

- 1.1 Mayor Griffith called the City Council & Local Contract Review Board meeting to order at 7:34 p.m.
- 1.2 Roll Call: Mayor Griffith, Councilors Dirksen, Moore, and Scheckla
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items:

City Manager Monahan advised that the Council will consider the request from the League of Oregon Cities about a voluntary contribution for PERS-related projects during the non-agenda portion of the meeting (see Item No. 13).

2. RECOGNITION OF TYLER HOLMGREEN FOR HIS EAGLE SCOUT LEADERSHIP SERVICE PROJECT

Mayor Griffith presented a certificate of completion to Tyler Holmgreen for his Eagle Scout Leadership Service Project near Derry Dell Creek and Pathfinder Trail in Tigard. Mr. Holmgreen thanked several members of staff for their assistance to him on this project.

3. VISITOR'S AGENDA

- Paul Brems, Tigard High School Student Envoy to the City of Tigard, reviewed upcoming leadership events at the high school.
- Cleon Cox III, 12580 SW Ash Avenue, Tigard, Oregon reported concerns about speed humps in general and, in particular, with a speed hump on Frewing Street, which he said was too high. He suggested the City reevaluate the speed hump program. After Council discussion, City Manager Monahan advised he would ask the Engineering Department to evaluate the Frewing speed hump and to review the traffic-calming program.

3. CONSENT AGENDA: Motion by Councilor Scheckla, seconded by Councilor Dirksen, to adopt the Consent Agenda as follows:

- 4.1 Approve Council Minutes for November 12 and 19, 2002
- 4.2 Receive and File:
 - a. Council Calendar
 - b. Tentative Agenda
 - c. Canvass of Votes for Mayor and City Councilor Positions from the November 5, 2002 Election
- 4.3 Approve a Revised Intergovernmental Agreement for the Metropolitan Area Communications Commission – Resolution No. 02 - 73
- 4.4 Appoint Tom Woodruff to the Budget Committee – Resolution No. 02 - 74
- 4.5 Reappoint Scot Sutton and Appoint William “Bill” Haack to the Planning Commission and Appoint Rex Caffal as an Alternate to the Planning Commission – Resolution No. 02 - 75

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

5. UPDATE ON THE NEW TIGARD LIBRARY

Library Director Barnes presented the staff report on this item. During the past month, SRG Partnership has worked closely with staff and the public to revise and refine the schematic designs for the new library. Council was updated on the progress of the plans on November 19. On December 11, schematic designs will be presented to the public and the People’s Choice Arts Awards Contest will be presented to winners. Final schematic designs will be reviewed by the Council on December 17.

6. CONSIDER A RESOLUTION ADOPTING THE LOCAL SERVICE TRANSIT ACTION PLAN

Community Development Director Hendryx introduced this agenda item, which also pertains to a Council goal. Associate Planner Julia Hajduk presented the staff report. Ms. Hajduk reviewed the criteria, weighting and priority ranking of routes. The priority routes are listed in the staff report. Council asked questions regarding how soon changes could be expected for improved or additional bus routes. Ms. Hajduk advised it would probably take more than five years before new routes would be added but changes to hours of service and adding more buses to existing routes might

occur sooner. This plan will serve as a guide for future discussions with Tri Met to work toward increasing ridership on existing services and for the City to identify necessary actions to prepare for future ridership opportunities.

Motion by Dirksen, seconded by Councilor Moore, to adopt Resolution No. 02-76.

RESOLUTION NO. 02-76 – A RESOLUTION ADOPTING THE LOCAL SERVICE TRANSIT ACTION PLAN.

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

7. CONSIDER A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE URBAN SERVICE AGREEMENT RELATED TO SENATE BILL 122 ON BEHALF OF THE CITY

Community Development Director Hendryx introduced this agenda item and presented the staff report. Senate Bill 122 requires counties to coordinate service provider agreements for urbanizable areas to identify who the ultimate service provider will be. A signed urban services agreement is also a requirement for proceeding with an annexation plan. Washington County has been working with a SB122 Management Oversight Committee for several years to develop agreed upon principles so that all urban services agreements would be similar in format and content.

Motion by Councilor Moore, seconded by Councilor Dirksen, to adopt Resolution No. 02-77.

RESOLUTION NO. 02-77 – A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE URBAN SERVICE AGREEMENT ON BEHALF OF THE CITY OF TIGARD.

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

8. **CONSIDER A RESOLUTION ENDORSING PROJECTS FOR THE "04-07 METRO TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)" APPLICATION AND AUTHORIZING THE APPLICATION**

Community Development Director Hendryx introduced this agenda item and presented the staff report. Council discussed the projects to be submitted as the City's priority projects for the 04-07 MTIP and agreed to endorse those listed in Exhibit A to the proposed resolution.

Motion by Councilor Dirksen, seconded by Councilor Moore, to adopt Resolution No. 02-78.

RESOLUTION NO. 02-78 – A RESOLUTION OF THE TIGARD CITY COUNCIL ENDORSING PROJECTS FOR THE 04-07 METRO TRANSPORTATION IMPROVEMENT PROGRAM

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

9. **CONSIDER A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT TO CONDUCT A JOINT REVIEW OF QWEST AND VERIZON FRANCHISE FEES PAID AND TO COLLECT BASE DATA**

Finance Director Prosser presented the staff report on this item. Staff from several cities within the Qwest and Verizon service areas have been meeting for the past several months to discuss the possibility of coming together to conduct a joint audit of franchises to ensure correct amounts of franchise fees due are being received. Staff members feel that a joint audit will have benefits for participating cities and will also ease the audit process for the company being audited. The City budgeted \$27,500 for one franchise audit in FY 2002-03. The total cost to Tigard for this project is expected to be \$25,010. Mr. Prosser said this could be a multi-year process.

Motion by Councilor Scheckla, seconded by Councilor Dirksen, to adopt Resolution No. 02-79.

RESOLUTION NO. 02-79 – A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT TO CONDUCT A JOINT REVIEW OF QWEST AND VERIZON FRANCHISE FEES PAID AND TO COLLECT BASE

DATA NECESSARY TO A DETERMINATION OF THE FUTURE BASIS OF
CALCULATION OF QWEST AND VERISON FRANCHISE FEES.

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

10. INFORMATIONAL PUBLIC HEARING – CONSIDER A RESOLUTION
FINALIZING SANITARY SEWER REIMBURSEMENT DISTRICT NO. 23 (SW
O'MARA STREET)

- a. Mayor Griffith opened the public hearing.
- b. Project Engineer Greg Berry presented the staff report for the finalization of Sanitary Sewer Reimbursement District No. 23 established to install sewers in SW O'Mara Street at Chelsea Loop. Mr. Berry also recounted the history of the sewer reimbursement program.

Mr. Berry identified for Council an additional lot that will be included in the final engineer's report on this District.

- c. Staff recommended that the Council adopt the proposed resolution to finalize the formation of this sanitary sewer reimbursement district.
- d. Public Testimony: None.
- e. Mayor Griffith closed the public hearing.
- f. Motion by Councilor Moore, seconded by Councilor Scheckla, to adopt Resolution No. 02-80.

RESOLUTION NO. 02-80 – A RESOLUTION FINALIZING SANITARY
SEWER REIMBURSEMENT DISTRICT NO. 23 (SW O'MARA STREET).

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

11. INFORMATIONAL PUBLIC HEARING - CONSIDER A RESOLUTION FINALIZING SANITARY SEWER REIMBURSEMENT DISTRICT NO. 25 (SW CARMEN STREET)

- a. Mayor Griffith opened the public hearing.
- b. Project Engineer Greg Berry presented the staff report for the finalization of Sanitary Sewer Reimbursement District No. 25 established to install sewers in SW Carmen Street. The project cost was 25% more than the estimated amount because bids were higher than expected and an additional \$13,000 was paid to the contractor because some of the sewer line had to be placed deeper than originally planned.
- c. Staff recommended that the Council adopt the proposed resolution to finalize the formation of this sanitary sewer reimbursement district.
- d. Public Testimony: None.
- e. Mayor Griffith closed the public hearing.
- f. Motion by Councilor Scheckla, seconded by Councilor Dirksen, to adopt Resolution No. 02-81.

RESOLUTION NO. 02-81 – A RESOLUTION FINALIZING SANITARY SEWER REIMBURSEMENT DISTRICT NO. 25 (SW CARMEN STREET).

The motion was approved by a unanimous vote of Council present:

Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

12. COUNCIL LIAISON REPORTS: None.

13. NON AGENDA ITEMS:

City Manager Monahan referred to a request from the League of Oregon Cities for Tigard's participation in funding for a League-led effort to come up with a solution to the PERS problem. The League has requested that each city contribute \$10-12 per active PERS-covered employee. Since Tigard has only police personnel participating

in the PERS program, the total number of Tigard active PERS-covered employees is 54; thus, the maximum assessment requested for Tigard is \$648.

Council members would like to be kept informed and to be asked for input about any proposals the League develops.

Motion by Councilor Moore, seconded by Councilor Dirksen, to authorize the commitment of \$648 from the City of Tigard for the voluntary assessment request to the League of Oregon Cities.

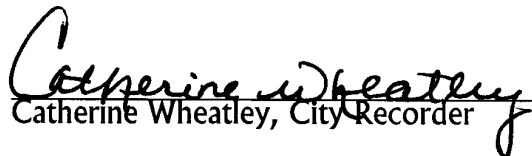
The motion was approved by a unanimous vote of Council present:

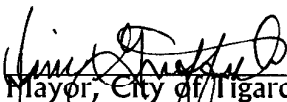
Mayor Griffith:	Yes
Councilor Dirksen:	Yes
Councilor Moore:	Yes
Councilor Scheckla:	Yes

14. EXECUTIVE SESSION: Not held.

15. ADJOURNMENT: 9:20 p.m.

Attest:


Catherine Wheatley, City Recorder



Mayor, City of Tigard
Date: January 28, 2003